

## **Friends of Arizona Archives Board Meeting Minutes September 09, 2009**

**Attendees:** Gregory Davis, Cathy Pierce, Kathleen Garcia, Mary Sue Hile, Cynthia Lowry, Todd Welch, Doug Kupel, Pat Williams, Heidi Holland, Kim Keisling, Betsy Gottsponer, Bethany Lakey, Cindy Emmett, and Peter Runge

**Introductions** – general introductions and two new board members – Todd Welch and Peter Runge

**FAZA background** (Doug) – FAZA came into existence as an organization dedicated to helping fund the new state archives building. Now that the building is completed, FAZA is transitioning to become a resource for those who work in and use archives, similar to the AZ Library group.

**Approval of minutes** from the previous board meeting (Kathleen made the motion, Todd seconded)

**Treasurer's Report** (Doug for Anna Uremovich)  
Audit was completed

**Secretary's Report** (Peter with assistance from Doug)

- Secretary maintains membership list, as submitted by the treasurer
- Newsletter update – newsletter no longer exists
- Speaker's Bureau update – no longer exists
- Year-end Gift-giving letter – secretary will send out a reminder in November that donations to FAZA are tax deductible and appreciated.
- Membership update – 67 members. We may engage in a membership drive to increase the number of members.
- Webmaster update – Mark Pry updates the FAZA website
- Myspace/Facebook accounts – Betsy volunteered her son-in-law to update our accounts
- History Convention postcards – FAZA will be sponsoring a disaster recovery workshop  
And we will send out postcards announcing the event in March

**Vice President's Report** (Doug for Dennis Priesler)

- Arizona History Convention – Betsy Gottsponer will be assisting Jim Neal this year.  
Dennis will be happy to meet with Betsy to work on the details. The workshop will be part of the AZ History Convention, April 2010.
- Gregory asked what the subject of the workshop will be?

Disaster recovery, based on Michael McColgin's workshop.

- MAA workshop – this year's event will be for people who work in archives. Donna Reiner will be responsible for this workshop.
- Arizona History Day – cancelled last year. MAA has expressed interest in taking over this responsibility from the Arizona Historical Council.
- Archives Affinity Session – May 2010. Jonathan Pringle from MNA did this last year.
- Library Convocation – FAZA sends a representative to promote the organization.

### **President's Report (Doug)**

- Archives Month Activities – Melanie Sturgeon is working on a poster.
- Nominating Committee – done
- Legislative Day at Capital – Greg asked how Doug became a designated lobbyist. Doug explained there is an application process and quarterly reports required.
- Maricopa County Microfilm Access – Doug is attempting to re-instate this project and is looking for a volunteer.
- New Equipment/furniture Purchase – Melanie Sturgeon and Jim Neal.
- Archives Summit – met this past January and will meet next January (2010). FAZA will make a brief presentation at the 2010 summit.

### **Directors At Larger Reports**

#### **Jane Eppinga** (not in attendance, Doug reports out for her)

- Historically Significant Court Cases – this is a project to preserve court cases believed to be historically significant. AZ court cases are being digitized and then the paper copy is being destroyed. This project aims to preserve the paper copy of historically significant court cases.
- Centennial Project – will be discussed during the meeting
- Pencils and brochures are being distributed
- Gregory requests that microfilm readers be preserved to read microfilm

#### **Kathleen**

- Distributing pencils and brochures. Kathleen noted that some of the contact information is outdated.

#### **Todd** (with Doug's assistance)

- Freeman's scholarship – Todd received information on the scholarship and will be working on the raising awareness of the opportunity. There is no deadline and the money can be applied toward the attendance of an appropriate conference.

- National History Day – Todd will contact John Akers. FAZA has money for teachers to take their students to an archives. The money can be used for travel. It was agreed that we need to promote this opportunity.
- FAZA sponsors to opportunities at NHD: research stipend for teachers and an award at the AZ conference for best paper and use of archives.

## **New Business**

- FAZA was working on a preservation project designed to rebind old law books. Bill Sheldon organized this project and helped to fund it. Bill has moved on and the project is nearly done. There is only \$23 remaining in the project's account. There was one recent request for the use of these funds; however, the request required \$200 and Doug explained to that there was not enough money remaining to support the project.
- Doug moved to conclude the project. Kathleen makes motion to authorize expenditure completion. Todd second's. Motion carries.
- Centennial Project – Jane and Barbara our FAZA's representation on this state-wide project. This is a legacy project funded by AHAC. There is no money involve, just prestige. Jane will be involved with surveying repositories with historical documents about and in the state of Arizona. This project will complement the Arizona State Library and Archives inventory project. FAZA will also be involved creating a synopsis of historical documents lost in the state of Arizona, which will be hosted on the FAZA website. Gregory offered assistance. Doug entertains a motion for FAZA to pursue a grant application. Kathleen motions to authorize FAZA to move forward with the application process. Todd second's. No comments or discussion. Betsy mentioned that she is working a similar project surveying the court records across the state. Motion carried.
- Initiate Fund Raising Campaign for New Equipment and Furniture in the State Archives. The new state conservator is working with FAZA on this project. FAZA has \$5000 available from previous fund raising. FAZA would like to start a campaign to assist the State Archives in purchasing new equipment and furniture. Doug requested a motion to initiate a fund raising campaign. Gregory asked how FAZA would pursue a fund raising campaign; Doug indicated that it would be primarily through the website, phone calls and letter writing. Gregory, on behalf of the Superstition Mt. Historical Society, makes the motion to initiate the fund raising campaign. Kathleen seconds. Doug requests a goal amount be decided. \$15,000 is suggested. Gregory amends his motion to include the goal amount. Kathleen suggests that we include furniture in the fund raising campaign. Gregory amends his motion to include the new goal amount of \$25,000. Kathleen seconds. Motion carries. FAZA will work with Jim Neal on this campaign.

**Future Meetings**

- Next Meeting October 27, 2009 at ASLAPR Room at the State Capitol building.
- Tentative date and location for the following meeting: December 8, 2009 at the University of Arizona.

**Final Comments**

- Gregory noted that the Phoenix Museum of History is slated to close. He wants to know if there is anything FAZA can do to preserve it? Doug responds that nothing has been announced. Greg notes that PMH has a very nice collection of early Arizona history and wonders how it might be disseminated, should they close. Doug mentioned that getting involved may not be the most prudent course at this moment, as discussion are still in a delicate stage.
- Doug noted Tucson Museum recently declared bankruptcy. AHS is working the museum and FAZA will if called upon.

Meeting adjourned

Todd and Peter provide a tour of Special Collections.